

PUBLIC WORKS/ENGINEERING DEPARTMENT

ENGINEERING | STREET MAINTENANCE | STORMWATER | FLEET MAINTENANCE | CAD

MEMORANDUM

TO: Lisa Westfall, Acting City Administrator

FROM: Keith Francis, Director of Public Works/Engineering

DATE: 5/17/2022

SUBJECT: Gretna Road, Emergency Repair Due to 12-inch Water Main Break

Due to the water line break at Gretna Road and Wildwood on 4/29/2022, Gretna Road has been compromised and the road needs repaired as quickly as possible for the safety of our citizens and visitors. Water was surcharging thru every crack it could find in the roadway, sidewalk, curb and gutter and storm sewer boxes from Gretna/Wildwood Intersection to the intersection of Gretna and Roark Valley Road. Several hundred linear feet of sidewalk, curb and gutter and street repairs will have to be made. We ran the Utility Department's camera thru the storm sewer and did not find any separation. In an effort to expedite the process and due to schools being out for the summer, I would like to declare these repairs as an emergency purchase to expedite repairs of the road, sidewalk and curb and gutter.

City crews have made temporary repairs to the road to the best of our ability to accommodate traffic. In order to provide safety to our citizens and visitors, I have contacted our current mill and overlay contractor Blevins Asphalt Construction Co., Inc. to ascertain the damage and met with them to provide us a quote so that these roads will be safe and drivable. Blevins has their insurance on file and can easily mobilize to begin the repairs. We have received an itemized bid from Blevins in the amount of \$487,902.32 which includes concrete curb and repair, sidewalk, ADA ramps, base rock, asphalt, milling of the existing road and striping. The roadway continues to have settlement and we are continuing to make temporary repairs.

Funds are available in the Tourism reserves accounts.

City Code allows for emergency purchases to be done without following the competitive bid provisions. Due to the cost associated with this repair and with advice of legal counsel, staff has prepared a construction contract between the City and Blevins Asphalt Const. Co., Inc. in the amount of \$487,902.32 and are asking for a double read at the May 24th city council meeting.

Sec. 2-359. - Emergency purchases.

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Emergency purchases are purchases necessitated by non-recurring emergency situations posing a substantial danger to the health, safety and welfare of citizens or of a risk of substantial financial loss to the city unless the required supplies, materials, equipment or services are obtained as expeditiously as possible. By written approval, the city administrator may authorize the purchase as outlined below:

For purchases \$15,000.00 and over, the department director requesting an emergency purchase shall document by a memorandum to the city administrator which sets forth the nature of the emergency and that the lowest price was obtained when possible. The purchase may be done without following the competitive bid provisions and without a formal contract approved by the board. A memo with the full explanation of the circumstance of the emergency purchase shall be made to the board and submitted to the city clerk for retention along with all related documentation.

At no time when using this section may prevailing wage requirements be waived.